

VACANCY NOTICE

Quality Assurance Engineer

EUMETSAT is Europe's meteorological satellite agency. Its role is to establish and operate meteorological satellites to monitor the weather and climate from space - 24 hours a day, 365 days a year. This information is supplied to the National Meteorological Services of the organisation's Member and Cooperating States in Europe, as well as other users worldwide.

EUMETSAT also operates several Copernicus missions on behalf of the European Union and provide data services to the Copernicus marine and atmospheric services and their users.

As an intergovernmental European Organisation, EUMETSAT has 30 Member States (Austria, Belgium, Bulgaria, Croatia, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, The Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom).

EUMETSAT is now inviting well qualified candidates from its Member States to apply for the following post:

POST: Quality Assurance Engineer

LOCATION: Darmstadt, Germany

**DURATION
OF INITIAL
CONTRACT:**

The initial contract will be of 4 years' duration, with subsequent 5 year contracts being awarded thereafter, subject to individual performance and organisation requirements. There is no limit to the amount of follow-up contracts a staff member can receive up to the EUMETSAT retirement age of 63, and there are certainly opportunities to establish a long career perspective at EUMETSAT.

BACKGROUND: Within the Process Assurance and Management Support Division (PRS), the Quality Assurance Engineer reports to the Quality Assurance (QA) Manager supporting the Technical and Scientific Support (TSS) Department and provides QA support to the activities, projects and services under the responsibility of the TSS department, including the definition of QA requirements, processes and checking their implementation.

DUTIES:

The main duties will be the following:

- Definition and maintenance of TSS Quality Assurance plans in compliance with EUMETSAT applicable policies and relevant ISO standards;
- Definition of Quality Assurance requirements and processes to be applied to TSS engineering activities, projects and services;
- Definition and maintenance of documentation for engineering and science-related processes and follow up of their implementation;
- Definition and maintenance of process indicators, collecting and collating performance data, supporting TSS Performance Reviews and compiling related reports;
- Definition, maintenance, control and measurement of the implementation of the anomalies and non-conformances management process within TSS;
- Definition, maintenance and implementation of the TSS Risk Management Process;
- Ensuring compliance of TSS processes to the higher level provisions of the EUMETSAT Management System;
- Provision of Quality Assurance training to TSS personnel;
- Conduct of audits of contractors' activities as necessary to ensure their established processes are appropriate to fulfil EUMETSAT contractual and other requirements;
- The harmonisation, standardisation and continuous improvement of QA processes and support provided by the Process Assurance and Management Support Division;
- Participation or lead role in EUMETSAT's internal quality audits, and support to Project Reviews.

QUALIFICATIONS:

- University Degree in a relevant discipline (i.e. Computer Science or Engineering) and specific studies/training in Quality Assurance.

SKILLS AND EXPERIENCE:

- Relevant experience in defining, establishing and measuring processes, with proven experience in establishing QA plans and quality requirements;
- Relevant experience and knowledge in system/software engineering processes and life cycles;
- Experience in tailoring and applying engineering related standards;
- Knowledge and practice of the ISO 9000 series of standards;
- Experience in defining and supporting the implementation and measuring of anomaly and non-conformity management processes;

- Strong interpersonal, communication and team-working skills are required.

The official languages of EUMETSAT are English and French. Candidates must be able to work effectively in English and have some knowledge of French.

CLOSING DATE: 15 May 2018

Interviews are tentatively scheduled for week 25/2018.

Applications in English or French should be sent via our online form (attaching curriculum vitae and covering letter quoting Reference VN(17)40 (*re-issue*) at

www.eumetsat.int

This post is graded A2/A4 on the EUMETSAT salary scales. The minimum basic salary for this post is EURO 5,443 per month (net of internal tax) which may be negotiable on the basis of skills and experience. The salary scale provides for increments on the anniversary of taking up employment, and scales are reviewed by the EUMETSAT Council with effect from 1 January each year. In addition to basic salary, EUMETSAT offers attractive benefits. Further information, including salary details, is available on the EUMETSAT web site.

EUMETSAT is committed to providing an equal opportunities work environment for men and women.

Please note that only nationals of EUMETSAT Member States may apply. The EUMETSAT Convention requires that Staff shall be recruited on the basis of their qualifications, account being taken of the international character of EUMETSAT. EUMETSAT does not operate a nationality quota system but, in recruiting Staff members, the geographical distribution will be taken into account.